



Solomon Islands National Provident Fund Board

NPF Building, Mendana Avenue, P.O. Box 619, Honiara, Solomon Islands.

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SINPF INVESTMENT DEPARTMENT COVID-19 Advisory Notice

TO OUR VALUED CUSTOMERS & CLIENTS

The SINPF Management invokes part of its Business Continuity Plan (BCP) Framework on the 18th of March 2020 in response to the COVID-19 pandemic and current advice issued by the Ministry of Health and Medical Services (MHMS).

In invoking parts of the BCP, the SINPF Management in collaboration with Investment Department (including Property Assets Section) wishes to advise all of the following information;

- SINPF office is currently on full staff operation however will be scaling down its operation in the coming weeks due to the State of Emergency Announcement by the PM of Solomon Islands.
- Investment Department (including Property Assets Section) had been physically temporarily relocated to Level 4, Antony Saru Building, Point Cruz since 1st March 2020.
- That Investment Department will continue with its Critical Business Unit functions in the time of any Emergency or lock down.
- As part of its preparedness to reduce the office exposure to the COVID-19 pandemic, it is requesting the cooperation of all its customers and valid clients to adhere to the following measures;
 - ✓ **Use of Telephone, Email for All General & Specific Enquiries concerning your business with the Investment Department.**

We encourage all of our Clients to use the following contacts and our Staff will be able to respond directly to you. If there is an urgent need to see you face to face we will advise you.

CONTACTS AND EMAILS:

1. For All **Investment General Enquiries** please call our direct lines;

Telephone Numbers: 24684, 24686 and 25148 OR

Email: **Enquiries-investment@sinpf.org.sb**

Manager Investment: *Tel : 25148 Email: jlakoa@sinpf.org.sb*

2. For All **Property General & Specific Enquiries** please call our direct lines;

Telephone: 22700, 22701, 24684 and 24685 OR

Email: **Enquiries-properties@sinpf.org.sb**

Manager Property Assets: *Tel : 24685*

Email : nporudiana@sinpf.org.sb

“Be Responsible, Stay Home and Call or Email us on your Queries”

Investment Department Management