



SOLOMON ISLAND NATIONAL PROVIDENT FUND

INVESTMENT & PROPERTY DEPARTMENT

PO BOX 619, HONIARA

SOLOMON ISLANDS, Tel: (677) 21659 Fax No. (677) 20484

INVITATION TO TENDER

FOR SINPF COMMERCIAL PROPERTY MAINTENANCE CONTRACTORS

TENDER REFERENCE NUMBER: SINPFCPMC:01/2017

The Solomon Island National Provident Fund Board has a number of outsourced services for General Maintenance Services on its commercial investment properties. To continue to maintain a high level of Service delivery, the SINPF Board seeks to engage companies and individuals with demonstrated experience to carry out these services.

Tenders are now invited for eligible Service Providers in the following outlined services;

- A. Cleaning and Landscape
 - (i) Internal Cleaning (Commercial Buildings)
 - (ii) Landscaping
 - (iii) Floral& Pots –Internal Building Beautification
 - (iv) Gardening /External Cleaning

- B. General Maintenance and Supplies
 - (i) Generator Maintenance and Repairs
 - (ii) Air-condition Supply, Installation and Maintenance
 - (iii) Swimming Pool Maintenance

- C. Management Services
 - (i) Hibiscus Executive Apartment Facilities Management

APPLICATION PROCEEDURE

Tender instructions and documents can be inspected free of charge at the 2nd Floor, Investment Department, SINPF Head office, Point Cruz from the Manager Property.

Pre-Qualification Requirements

- Qualification and experience – with the availability of at least 2 technical expertise in the field
- Valid Certificate of Business Registration
- Active NPF Contributor (NPF Registration number)
- Tax code number [TIN]
- Number of staff involves
- References from 3 past employers

All submitted Proposals should be placed in a sealed envelope and addressed to;

The General Manager

SINPF, PO Box 619

Honiara.

Attn: Chairman

Management Tender Committee

Enquiries can be forwarded to Manager Property on Telephone: 21659 ext. 235 during official hours or email bpitakia@sinpf.org.sb

Deadline of Submission: 4th August, 2017, 4:00pm local time